

2016

Constitution

Magenup Adult Riding Group



MARG Constitution

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**If you have any questions about this copy of the Constitution, please contact
Magenup Adult Riding Group via
info@magenupadultriders.com**

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1. Name

The name of the group is the Magenup Riding Group, hereinafter designated "The Group".

2. Objectives

The objectives for which The Group is established shall be:

- To provide members with a high standard of instruction in the equestrian art
- To encourage members in the training of their horses in obedience and deportment
- To encourage and foster horsemanship and good spirit within The Group
- To encourage members to compete in official and un-official competitions

3. Membership and Subscription

There shall be the following classes of membership of The Group:

- Riding Member
- Associate Member
- Honorary Membership

To qualify for any of the above membership status of The Group a person must be:

- Of good character
- Pay the appropriate membership fees as set out by The Group
- Agree to abide by the Constitution and rules of The Group
- Complete and lodge with The Group the appropriate application forms (to be completed in writing by the prospective member) of The Group
- Eighteen years of age or over

Riding membership to The Group is that of a member who has paid in full prior to the first ridden clinic.

Associate membership is defined as a non-riding member.

Honorary membership may be granted by resolution of those present at a general meeting of The Group provided however, that:

- At no time shall the honorary membership of The Group exceed five honorary members
- No such honorary membership shall be granted unless the individual has given outstanding service to The Group
- The honorary membership may be withdrawn by The Group at a special general meeting convened to decide the same

Any member who has been expelled, or who shall for any other reason cease to be a member of The Group, shall have no claim to, or interest in, the property or funds of The Group.

4. Management Committee

The business and affairs of The Group shall be under the management of the Management Committee which shall be elected at the Annual General Meeting of The Group for not less than twelve months in the manner hereinafter provided and which shall be the sole authority for the interpretation of the Constitution and the rules of The Group.

The Management Committee of the Group shall be elected at the Annual General Meeting in each year and shall consist of:

- President
- Vice President
- Secretary
- Treasurer
- Minimum of two extra committee members

All office holders of the committee shall be elected for a period of twelve months or until the next Annual General Meeting, but shall be eligible for re-election, and agree to abide by the rules as set out in the adopted Constitution.

Any member of the committee may at any time resign from The Group by submitting his/her resignation in writing to the group.

No person shall be eligible to be nominated or elected as a member of the committee of The Group unless he/she has been a financial member of The Group for a period of not less than twelve months.

4.1 Election of Officers of the Management Committee:

- No person shall be eligible to be nominated or elected as an officer of the Management Committee of The Group unless he/she has been a financial member of The Group and served on the committee for a period of not less than twelve months.
- The Chairman in his/her absolute discretion shall determine the method to be adopted in the election of each officer of the Management Committee provided that each financial member of The Group is present at the said meeting.
- The Chairman shall in the case of a tie in the voting to the election of the candidate have a second or casting vote.
- No proxy shall be valid in the election of officers of the Management Committee.
- No officer of the Management Committee shall be eligible to be elected for more than one office except for the offices of Secretary and Treasurer where the same person may be elected to hold both these offices.

4.2 Meetings of the Management Committee:

The Management committee shall meet not less than once every three month period for the transaction of ordinary business and four members, one of whom must be the President, Vice President or Secretary, shall form a quorum. Except where otherwise stated in these rules, expressly provided all questions arising at a meeting of the Management Committee shall be determined by a majority of votes of the members present. The President, or in his/her absence, the Vice President or Secretary shall be the Chairman at every meeting. Meetings of all resolutions and proceedings of such meetings shall be recorded by the Secretary of The Group and a record kept for that purpose. The President or any two Members of the Management Committee may at any time summons a meeting of the

Committee.

4.3 Powers of the Management Committee:

Without prejudice to or limiting the powers conferred by these rules, the Management Committee shall have the power to do any one or more of the following:

- To purchase or otherwise acquire any books, newspapers or periodicals and dispose of them as it may think fit
- To delegate, subject to such conditions as it shall deem fit, any of its powers to sub-committees consisting of such members of the Management Committee as it shall think fit and to make such regulations as to the proceedings of such sub-committee as it may think desirable, provided that every such sub-committee shall be required to report and be responsible to the Management Committee and provided, further, that all decisions of the sub-committee shall be subject to ratification by the Management Committee.
- To allow any chosen officer a certain sum of money (the amount to be decided as the occasion arises) for the entertainment of visitors to The Group when, in the opinion of the Management Committee, it is desirable to do so.
- With the consent of the Annual General Meeting, to purchase or enter into or accept the lease or tenancy of a premise with the furniture, goods and effects, where the business of The Group may be carried on as the Management Committee shall think fit and for such time and/or term and on such conditions and at such rent as it may deem expedient.
- To draw, make, accept, enforce and issue any actual securities and instruments of whatever kind or nature and to determine by which officers of The Group such negotiable securities or instructions shall be signed.
- To take and defend all legal proceedings by or on behalf of The Group and to appoint all necessary attorneys for any such purpose.
- To register The Group as an Incorporated Body.
- To borrow, raise or secure payment of money or to sell or dispose of the assets of The Group as decided upon by the Management Committee.
- To determine from time to time the conditions on which a member, clubs or members thereof may use the property of The Group or any part thereof, in the manner, times and conditions, how and when and under which the premises of The Group or any part thereof shall be used by the members.
- Acts of an administrative nature necessary for the good conduct of the affairs of The Group and for the carrying out of the objectives of The Group in accordance with the rules.
- To control and direct all matters relating to the riding or driving of horses by The Group and The Group competitions conducted by The Group.
- To determine the amount of fees, registration fees, nomination fees, fines or levies and subscriptions which shall be payable and the date for and times for such payment.
- To call a special general meeting of The Group by giving the Secretary for the time being notice of the same.
- To make, alter and appeal by-laws of The Group.
- To interpret the effect and scope of this Constitution.
- Shall have the power to remit any subscription in arrear or any part thereof.
- Shall have the power to allow a reduction in the subscription payable by any member of The Group where the circumstances are such that the Management Committee thinks a reduction is warranted.
- May expel or suspend from membership any member of The Group whose conduct, in the opinion of the Management Committee contravenes The Group's rules, misbehaves or displays bad sportsmanship, while at The Group's premises or while representing The

- Group.
- Shall be entitled to reject any application for membership of The Group on its sole discretion.

4.4 Duties of the Management Committee:

The duties of the Management Committee shall be:

President:

The President shall preside at all meetings of the Management Committee and at the Annual General Meeting until his/her successor is elected and generally to perform all the normal functions required of a President.

Vice President:

In the absence of the President, the Vice President shall preside at the general meeting or Management Committee meeting, as the case requires.

Secretary:

It shall be the duty of the Secretary to conduct the correspondence for The Group and also keep full and accurate minutes of the proceedings of all meetings of the members of the Management Committee. Any such minutes accepted by the Management Committee shall be conclusive evidence that the proceedings were regular and took place at a meeting duly convened and held. The Secretary shall, subject to the directions and control of the Management Committee, be responsible for the general management of The Group and supervision of its members. The Secretary shall have the custody of all documents belonging to The Group (except those in the custody of the records officer).

Treasurer:

The Treasurer shall receive all monies on behalf of The Group, give receipts thereof, on the official receipt form of The Group and to post such monies into such account or accounts of such bank as the Committee may decide upon. The Treasurer shall keep correct accounts and records of The Group showing its financial affairs and particulars. All monies received by the Treasurer shall be deposited to the credit of The Group bank account. Payments made by cheque on The Group bank account, must be signed by the officers of the Management Committee.

Committee members:

The Committee Members shall perform such duties and undertake such tasks as required from time to time by the Management Committee.

5. Annual General Meeting

Any Annual General Meeting of The Group shall be held between the 1st November and 31st December in each year. The Secretary for the time being of The Group shall within twenty one days of the Annual General Meeting, notify all such financial members of The Group, specifying the date, time and place at which the said meeting is to be held and inviting all financial members to attend. The following business shall take precedent over all other business at the Annual General Meeting and be dealt with in the following order:

- Minutes of the previous Annual General Meeting.
- Presentation of various committee reports and President's annual report and Treasurer's statement.

- Election of Management Committee.
- Election of auditors.
- Recommendations to the Management Committee must be in writing at least seven days prior to the meeting.
- General business of which reasonable notice has been given.

6. Special General Meetings

Special General Meetings shall be called by the Secretary whenever directed by the Management Committee upon receiving a requisition signed by any three members of The Group at any time setting out the objectives of the proposed meeting. At all Special General Meetings, no business shall be transacted other than that specified in the notice covering such meetings and other matters relevant thereto. A Special General Meeting shall be called and convened in the manner hereinbefore provided for the Annual General Meeting.

7. Quorum

At the Annual General Meetings and Special Meetings, a total of one fifth of all financial members shall constitute a quorum.

8. Financial Year

The financial year of The Group shall commence on the 1st day of December and end on the 30th day of November in each year.

9. Removal or Injury of Property

No person shall take from The Group's premises any of the property of The Group without the express approval of the Management Committee and any loss or damage resulting from any breach of this rule shall be made good by the person concerned. The Management Committee shall assess the amount to be paid by the person and the assessment shall be final and conclusive.

10. Loss or Damage to Property

The Group shall not be responsible for the loss or damage to any article whatsoever brought onto The Group's premises by any person.

11. Dissolution

The Group may be dissolved by the vote of at least seventy five percent of the members of the association recorded at a Special Meeting called for such purpose and thereupon the assets of The Group shall be realized. If upon dissolution or winding up of The Group, there remains after the satisfaction of all debts and liabilities any other property whatsoever, this property shall be paid or distributed to some other group or club or institution having similar, wholly or in part, the objectives of The Group. If a decision cannot be met then such payment distribution shall be determined by a judge of the Supreme Court.

The Group may be suspended for a period of time to be determined by The Group quorum at a Special Meeting. All finances and assets of The Group shall be frozen for the agreed period of time.

12. Interpretation of the Rules

The interpretation of these rules or of any of the by-laws made thereunder shall be in the sole determination of the Management Committee whose decision shall be binding on all matters.

13. Property

The Group may purchase, take on lease, or in exchange or on hire otherwise acquire, hold mortgage, lease or dispose of any real or personal property either solely or in partnership and shall enjoy all such rights, powers and privileges and do all such things as may be necessary or expedient for those purposes.

14. Not For Profit

The income and property of The Group whensoever derived shall be applied solely towards the promotion of its objectives as set out in this Constitution and no portion thereof shall be paid or transferred directly or indirectly to its members provided that nothing herein shall prevent the payment in good faith or remuneration to any officer or member for services actively rendered to The Group..

15. Audit

An auditor shall be appointed for the following financial year and to whom all accounts shall be submitted for auditing purposes.

16. Alterations to the Constitution

No new rule, alteration, addition or amendment to this Constitution shall be made unless and until carried by seventy five percent of votes recorded. Notice of any change shall be sent to all members. No alteration, addition or amendment shall be made to this Constitution which does not conform to the aims and objectives and rules of the Magenup Riding Group.